Invitation of e-Bids

for

A. Development Authority Management System (DAMS) for Bareilly Development Authority, Bareilly.
D. On-Line Property Information System (OPIS) for Unnao Shuklaganj Development Authority, Unnao.
E. Deployment of Manpower in ICT-RTM covered districts under ICDS System Strengthening & Nutrition Improvement Project.
F. Digitization of Documents for UPAAM for ACADEMY OF ADMINISTRATION AND MANAGEMENT, UTTAR PRADESH

e-Tender Ref. No. : UPDESCO/SW/2017/MW70

Last Date and Time for submission of e-Bids : 30.12.2017 at 3.00 P.M.

Date and time of opening of Technical e-Bid : 30.12.2017 at 4.00 P.M.

Place of opening of e-Bids and Address for Communication : U.P. Development Systems Corp.Ltd.,
II Floor, Uptron Building,
Near Gomti Barrage, Gomti Nagar,
Lucknow-226010

Processing Fee : Rs. 1,180.00 (Non Refundable) Incl. CGST & SGST

This Document Contains 46 Pages

It will be the responsibility of the bidders to check U.P. Government e-procurement website http://etender.up.nic.in for any amendment through corrigendum in the tender document. In case of any amendment, bidders will have to incorporate the amendments in their bids accordingly.
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(A) **Short Term Notice for Inviting e-Bids**

Online e-bids are invited for various State Government Departments/Institutions only from valid empanelled software Service Provider/ System Integrator/ Manpower Supplier under categories "A", "B" & "C" of UPDESCO for this invitation who have submitted security amount under category categories "A", "B" & "C" in UPDESCO for following software, services solutions and providing manpower up to **3:00 PM on 30.12.2017**:-

A. Development Authority Management System (DAMS) for Bareilly Development Authority, Bareilly.
D. On-Line Property Information System (OPIS) for Unnao Shuklaganj Development Authority, Unnao.
E. Deployment of Manpower in ICT-RTM covered districts under ICDS System Strengthening & Nutrition Improvement Project.
F. Digitization of Documents for UPAAAM for ACADEMY OF ADMINISTRATION AND MANAGEMENT, UTTAR PRADESH.

The details for submission of e-bids and corrigendum, if any, in the tender document will be available only on the UP Govt. e-procurement website **http://etender.up.nic.in**. The Tender Processing Fee is Rs. 1,180/-. The Corporation reserves the right to cancel any or all the e-bids/annul the bidding process without assigning any reason.

UPDESCO/SW/2017/MW70

MANAGING DIRECTOR
(B) Invitation for e-Bids

This invitation for e-Bids is for Development and Implementation of Software and Services solution:

1.1 Bidders are advised to study the Document carefully. Submission of e-Bids against this Invitation shall be deemed to have been done after careful study and examination of the procedures, terms and conditions of the Document with full understanding of its implications.

1.2 The e-Bids prepared in accordance with the procedures enumerated in ITB Clause-5 of Section-I should be submitted through e-procurement website http://etender.up.nic.in.

1.3 The document is available on e-procurement website http://etender.up.nic.in. Interested bidders may view, download the document, seek clarification and submit their e-Bids up to the date and time as mentioned below:

- **Date of publication of Invitation for e-Bid notice & availability of Document on e-procurement website** http://etender.up.nic.in: 23/12/2017
- **e-Bid submission start date & time**: 23/12/2017
- **e-Bid submission end date & time**: 30/12/2017 at 3.00 PM
- **e-Bid opening date & time**: 30/12/2017 at 4.00 PM
- **Venue of opening of e-Bids**: UP Development Systems Corporation Ltd., II Floor, Uptron Building, Near Gomti Barrage, Gomti Nagar, Lucknow (U.P.) – 226010
- **Contact Officer**: M r . H.C. Gupta, Incharge, Software Development Division-3
  e-Mail: gupta_hc@yahoo.com, updesco@nic.in
- **Processing Fee**: Rs. 1,180/- (Rs. One Thousand One Hundred Eighty only)

1.4 The e-Bids will be electronically opened in the presence of bidder’s representatives, who choose to attend, at the venue on the specified date and time mentioned in the above table respectively.

1.5 Updesco and the selected Service Provide/ System Integrator/ Manpower Supplier on Work-Share and Revenue- Share Model.

The responsibilities of Updesco would include but not limited to:

a. Client Interactions and understanding the changes to be made to available solution from the chosen Service Provide.

b. Helping the Service Provide/ System Integrator/ Manpower Supplier in customizing the available solution / service to the client's needs

c. Monitoring and supervising the implementation and operations of the solutions / services.

d. Resolving issues / disputes so that the end client is satisfied to the extent reasonable.

e. Helping the chosen service provider/ system integrator/ manpower Supplier with the Government Processes and Workflow in general and the processes for the end client in particular so that the solution deployed is of good quality and is useful to the
end client.

The responsibilities of Service Provider/ system integrator/ manpower Supplier would include but not limited to:

a. Implementing and operationalising the solutions and services as required in the scope of work.

b. Ensuring that changes suggested by Updesco/ end client are incorporated in the available solution.

c. Regular coordination with Updesco and the end client so that minimum issues and disputes arise.

d. Regular operations, updations and maintenance of the solutions/ services provided to the end client

In case of software and manpower services, the bidder should quote total price of the work, including UPDESCO share. The revenue realized from the end client would be shared amongst Updesco and the Service Provider/ System Integrator. The revenue sharing for software projects is 10% for Updesco and 90% for the Service Provider/System Integrator. For manpower work, revenue realized from the end client would be shared amongst Updesco and the Service Provider/ System Integrator/ Manpower Supplier. The revenue sharing for manpower projects is 5% of Gross Salary/ Wages (including contributions of Employer & Employee towards EPF & ESI) for Updesco and remaining for the Service Provider/System Integrator/ Manpower Supplier. This revenue sharing may be revised from time to time as per the decisions of the Board of Directors of Updesco.

The selected software Service Provider/System Integrator/ Manpower Supplier has to start the development and implementation work immediately for the projects as and when the need arises.

The duration of works will be based on the period of work orders/contracts between Updesco and the respective client departments or their successors or assigns or any entity which inherits control over the schemes for each of the projects.

1.6 In the event of date specified for e-Bids opening being declared a holiday for Updesco office then the due date for opening of e-Bids shall be the following working day at the appointed time.

1.7 All the required documents should be submitted /uploaded by the bidder electronically in the PDF format. The electronic documents are to be uploaded for each document label of e-Bids i.e. Fee details, Qualification details, e-Bid Form, Scope of Work and of Financial Bid i.e. e-Bid Form and Price Schedule/BoQ.

1.8 Updesco shall pay the amount against Service delivery to successful bidder only after same is received by Updesco from the concerned department.

1.9 The companies/firms who are registered for e-tendering on e-Tendering system of U.P. Govt. Departments would only be eligible for participating in this e-Tender. The companies/firms may contact the Nodal Agency nominated for e-Tendering System in U.P. which is U.P. Electronics Corporation Ltd. (UPLC), 10, Ashok Marg, Lucknow (UP) on phone numbers 0522-2288750 (O), 0522-2286809 (O) or 0522-4130303 (Ext. 303, 304 & 307) for their Registration/ Digital Signature Certificate related queries.

1.10 The Tendering Authority reserves the right to cancel any or all the e-Bids/annul the bidding process without assigning any reason thereof. The decision of Tendering Authority will be final and binding on all the bidders.
SECTION-1 : INSTRUCTION TO BIDDERS (ITB)

1. Cost of e-Bid Documents:

(a) The Bidder shall bear all costs associated with the preparation and submission of its e-Bid and U.P. Development Systems Corporation Ltd. (UPDESCO), Lucknow hereinafter referred to as “Tendering Authority”, will in no case be held responsible or liable for these costs, regardless of the conduct or outcome of the bidding process.

(b) This e-Tender document is available on the web site "http://etender.up.nic.in" to enable the bidders to view, download the document and submit their e-Bids online up to the last date and time mentioned in the notice against this e-Tender. However, the bidders shall have to pay e-Tender Document Processing Fee of INR 1,180/- (INR One Thousand One Hundred and Eighty only) including CGST and SGST through Demand Draft or Banker’s Cheque payable in favor of U.P. Development Systems Corporation Ltd., Lucknow or through RTGS transfer as per following details:

   A/C Holder: UP Development System Corp Ltd  
   Bank: Indian Overseas Bank  
   Branch: Lucknow Main Branch  
   S/B A/c No: 02070100041138  
   IFSC: IOBA0000207

No exemption will be given to Service Provider/ System Integrator/ Manpower Supplier under category "A", "B" & "C" of Updesco in submitting Tender Document Cost/ Tender Processing Fee for this tender. The scanned copy of the Demand Draft or Banker’s Cheque must be submitted along with the e-Bids but the original Demand Draft or Banker’s Cheque should reach Updesco office before Scheduled Technical e-Bid opening date and time. This e-Tender Document Processing Fee of INR 1,180/- (INR One Thousand One Hundred and Eighty only) is non-refundable.

2. Clarification of e-Bid Documents and Scope of Work:

A prospective Bidder requiring any clarification of the e-Bid documents and scope of work may raise his point of clarification through Bid Management window after successfully logging to the e-procurement website http://etender.up.nic.in. The bidder may seek clarification by posting query in the relevant window after clicking "Seek Clarification" option in the view tender details window for tender which can be selected through my tender option of bid submission menu. The clarification will be replied back by Updesco through the e-procurement website which can be read by the bidder through the "Clarification" option under Bid Submission menu.

3. Amendment of e-Bid Documents:

(a) At any time prior to the deadline for submission of e-Bid, Updesco may, for any reason whether at its own initiative or in response to a clarification requested by a prospective bidder, make amendments in the e-Bid documents uploaded on e-procurement website http://etender.up.nic.in through corrigendum which shall also be uploaded only on above e-procurement website and form an integral part of e-Bid document. The relevant clauses of the document shall be treated as amended accordingly.

(b) It shall be the sole responsibility of the prospective bidders to check the website http://etender.up.nic.in from time to time for any amendment in the e-Tender
document. In case of failure to get the amendments, if any, Updesco shall not be held responsible.

I In order to allow prospective bidders a reasonable time to take the amendment into account in preparing their e-Bids, Updesco, at his discretion, may extend the deadline for the submission of e-Bids. Such extensions shall be posted / up-loaded by Corrigendum only on the e-procurement website http://etender.up.nic.in.

4. Language of e-Bid:

The e-Bid prepared by the Bidder, as well as all correspondence and documents relating to the e-Bid exchanged by the Bidder shall be written either in Hindi or English language. The correspondence and documents in Hindi must be accompanied by embedded / separate Hindi font files. Only English numerals shall be used in the e-Bid.

5. Documents Constituting the e-Bid:

(a) Technical e-Bid:

i. Fee Details – Includes copies of e-Tender Fee and Bid Security furnished in accordance with ITB Clause-8 in PDF format.

ii. Qualification Details – Includes copies of required documents as per Section-III(4) in PDF format justifying that the Bidder is qualified to perform the contract if his / her e-Bid is accepted and that the bidder has technical and financial capability necessary to perform the contract and meets the criteria outlined in the Qualification Criteria and fulfill all the conditions of the Contract and that the services to be delivered by the bidder confirm to the Technical e-Bid document.

iii. e-Bid Form – Includes copy of filled in e-Bid Form as per Section-III(1) of e-Tender document in PDF format justifying that the bidder is complying with all the conditions of the Contract and scope of work of the e-Bid Document as no deviation will be acceptable by the Tendering Authority.

iv. Scope of Work and their Acceptance – includes copy of filled in Compliance with Scope of Work as per Section-III(3) of e-tender document in PDF format.

(b) Financial e-Bid:

i e-Bid Form– includes copy of filled in e-Bid Form as per Section-IV(1) of e-Tender document in PDF format.

ii Price Schedule/BoQ - includes Price Schedule as per Section-IV(2) of e-Tender document in PDF format.

6. e-Bid Price:

(a) The Bidder shall quote (along with Updesco share of 10% charges for software works) and shall quote (along with Updesco share of 5% of Gross Salary/ Wages (including contributions of Employer & Employee towards EPF & ESI) for manpower supply separately in the downloaded file for Price Schedule/BoQ in the specified places for all the services and type of manpower to be provided as mentioned in Section-III(3)-Scope of work and their acceptance.

(b) e-Bid price quoted for each item per schedule shall include all the cost (excluding CGST and SGST) till successful completion of the work specified in Section-III(3)-
Scope of work and their acceptance.

(c) e-Bid price for each item shall include all the cost till successful completion of the work specified in the Detailed Scope of Work/Technical Specification.

(d) Prices quoted by the Bidder shall be fixed during the Bidder’s performance of the Contract and not subject to variation on any account. An e-Bid submitted with an adjustable price quotation unless asked for shall be treated as non-responsive and will be rejected.

7. e-Bid Currencies: Prices shall be quoted in Indian Rupees only.

8. Bid Security:

(a) The security amount submitted by valid Empanelled Service Provide/ System Integrator/ Manpower Supplier Companies under category "A", "B" & "C" in UPDESCO shall be treated as Bid Security. The bidders must have submitted Security amount in the form of Demand Draft, Bankers Cheque or Bank Guarantee from a Bank listed from Clause 17(a)-(i) to 17(a)-(v). The Bid security is required to protect Updesco against the risk of Bidder’s conduct which would warrant the security’s forfeiture. The bidders must ensure that if BG/FD submitted by them as security is for a lesser validity period, then the same has to be extended to match the period of bid validity pursuant to ITB Clause-9.

(b) The bid security may be forfeited:

If a Bidder:

(i) withdraws his/her bid during the interval between the deadline/ last date for submission of its e-Bid and the expiration of period of e-Bid validity; or

(ii) does not accept the correction of errors pursuant to ITB Clause-3 of Section-I; or

(iii) In case of a successful bidder, if the Bidder fails to sign the Contract with Tendering Authority in accordance with the scope of work and conditions of contract of this e-tender.

If any of the above three cases happen then the bidders will be treated as in default and hence liable for forfeiture of their bid security for this e-Bid i.e. security as submitted by them for their empanelment.

9. Period of Validity of e-Bids:

(a) Each e-Bid shall remain valid for 150 days after the date of opening of e-Bid prescribed by Tendering Authority, pursuant to ITB Clause-15. Any Bid valid for a shorter period shall be rejected by Tendering Authority as non-responsive.

(b) In exceptional circumstances, Tendering Authority may solicit the Bidder’s consent to an extension of the period of e-Bid validity. The request and the response thereto shall be made in writing. The Bid security provided under ITB Clause-8 shall also be suitably extended or submitted afresh. A Bidder may refuse the request without forfeiting its Bid security. A Bidder granting the request will not be required nor permitted to modify its e-Bid.

10. Format and Signing of e-Bid:

(a) The Bidder shall prepare one electronic copy of the e-Bid.
(b) The e-Bid documents shall be digitally signed, at the time of uploading, by the Bidder or a person or persons duly authorized to bind the Bidder to the Contract. The later authorization shall be indicated by a scanned copy of written power-of-attorney accompanying the e-Bid. All the pages/documents of the e-Bid that are to be uploaded shall be digitally signed by the person authorized to sign the Bid.

11. Submission of e-Bids:

The Bid Submission module of e-procurement website “http://etender.up.nic.in” enables the bidders to submit the e-bids online against this Tender published by Tendering Authority. e-Bid submission can be done only from the bid submission start date and time till the Bid Submission end date and time given in the e-Bid. Bidders should start the Bid Submission process well in advance so that they can submit their e-Bids in time. The bidders should submit their e-Bids considering the server time displayed in the e-procurement website. This server time is the time by which the Bid submission activity will be allowed till the permissible time on the last/end date of submission indicated in the e-Tender schedule. Once the e-Bid submission date and time is over, the bidders cannot submit their e-Bids. For delay in submission of e-Bids due to any reasons, the bidders shall only be held responsible.

The bidders have to follow following instructions for submission of their e-Bids:

(a) For participating in e-Bids through the e-tendering system, it is necessary for the bidders to be the registered users of the e-procurement website http://etender.up.nic.in. The bidders must obtain a User Login Id and Password by registering themselves with U.P. Electronics Corporation Limited, Lucknow if they have not done so previously for registration.

(b) In addition to the normal registration, the bidder has to register with his/her Digital Signature Certificate (DSC) in the e-tendering system and subsequently he/she will be allowed to carry out his/her bid submission activities. Registering the Digital Signature Certificate (DSC) is a onetime activity. Before proceeding to register his/her DSC, the bidder should first log on to the e-tendering system using the User Login option on the home page with the Login Id and Password with which he/ she has registered as per ITB Clause-11(a) above.

(c) For successful registration of DSC on e-procurement website http://etender.up.nic.in, the bidder must ensure that he/she should possess Class-2/ Class-3 DSC issued by any one of the following certifying authorities approved by Controller of Certifying Authorities, Government of India such as Mahanagar Telephones Nigam Ltd. (MTNL), New Delhi and Tata Consultancy Services (TCS), Mumbai as the e-procurement website http://etender.up.nic.in is presently accepting DSCs issued by these authorities only. However, the process for acceptability of DSCs issued by other authorities such as Customs & Central Excise, New Delhi; Institute for Development & Research in Banking Technology, Hyderabad; Safe Script, Chennai and (n) Code Solutions, Ahmedabad has been under active consideration. The bidder is advised to get his/her DSC issued by Mahanagar Telephones Nigam Ltd. (MTNL), New Delhi or Tata Consultancy Services (TCS), Mumbai on a safer side for successful registration of his/her DSC on e-procurement website. The bidder is also advised to register his/her DSC on e-procurement website well in advance before bid submission end date so that he/she should not face any difficulties while submitting his/her e-bid against this e-Tender. The
bidder can obtain User Login Id and perform DSC registration exercise as described in ITB Clauses-11(a) and 11(b) above even before e-Bid submission date starts. The Tendering Authority shall not be held responsible if the bidder tries to submit his/her e-Bid at the last moment before end date of submission but could not submit due to DSC registration problem.

(d) The bidder can search for active e-Tenders through "Search Active Tenders" link, select a e-Tender in which he/ she is interested in and then move it to ‘My Tenders’ folder using the options available in the Bid Submission menu. After selecting and viewing the e-Tender, for which the bidder intends to bid, from "My Tenders" folder, the bidder can place his/ her bid by clicking "Pay Offline" option available at the end of the view e-Tender details form. Before this, the bidder should download the e-Bid documents and study them carefully. The bidder should keep all the documents ready as per the requirements of e-Bid document in the PDF format against this invitation for bids.

(e) After clicking the ‘Pay Offline’ option, the bidder will be redirected to the Terms and Conditions page. The bidder should read the Terms & Conditions before proceeding to fill in the Tender Fee offline payment details. After entering and saving the Tender Fee details, the bidder should click "Encrypt & Upload" option given in the offline payment details form so that “Bid Document Preparation and Submission” window appears to upload the documents as per Technical (Fee details, Qualification details, e-Bid Form and Scope of Work details) and Financial (e-Bid Form and Price Schedule/BoQ) schedules/packets given in the e-Tender details. The details of the Demand Draft or any other accepted instrument which is to be physically sent in original before opening of Technical e-Bid, should tally with the details available in the scanned copy and the data entered during e-Bid submission time otherwise the e-Bid submitted will not be accepted.

(f) Next the bidder should upload the Technical e-Bid documents for Fee details, Qualification details, e-Bid Form and Scope of Work details as per ITB Clause-5(a) above and Financial e-Bid documents for e-Bid Form and Price Schedule/BoQ as per ITB Clause-5(b) above. Before uploading, the bidder has to select the relevant Digital Signature Certificate. He may be prompted to enter the Digital Signature Certificate password, if necessary. For uploading, the bidder should click "Browse" button against each document label in e-Bid packets and then upload the relevant PDF files already prepared and stored in the bidder’s computer. The required documents for each document label of Technical (Fee details, Qualification details, e-Bid Form and Scope of Work details) and Financial (e-Bid Form and Price Schedule/BoQ) schedules/packets can be clubbed together to make single different files for each label.

(g) The bidder should click "Encrypt" next for successfully encrypting and uploading of required documents. During the above process, the documents are digitally signed using the DSC of the bidder and then the documents are encrypted/ locked electronically with the DSC’s of the e-Bid openers to ensure that the documents are protected, stored and opened by concerned openers only.

(h) After successful submission of e-Bid documents, a page giving the summary of e-Bid submission will be displayed confirming end of submission process. The bidder can take a printout of the summary using the "Print" option available in the window as an acknowledgement for future reference.

(i) Tendering Authority reserves the right to cancel any or all the e-Bids and annul the
bidding process without assigning any reason.

12. Deadline for Submission of e-Bids:

(a) e-Bids must be submitted by the bidders at e-procurement website http://etender.up.nic.in not later than 30/12/2017 at 3.00 PM.

(b) Updesco may, at its discretion, extend this deadline for submission of e-Bids by amending the documents in accordance with ITB Clause-3, in which case all rights and obligations of Updesco and Bidders previously subject to the deadline will thereafter be subject to the deadline as extended.

13. Late e-Bids:

The server time indicated in the Bid Management window on the e-procurement website http://etender.up.nic.in will be the time by which the e-Bid submission activity will be allowed till the permissible date and time scheduled in the e-Tender. Once the e-Bid submission date and time is over, the bidder cannot submit his/ her bid. Bidder has to start the e-Bid Submission well in advance so that the submission process passes off smoothly. The bidder will only be held responsible if his/ her e-Bid is not submitted in time due to any of his/ her problems during e-Bid submission process.

14. Withdrawal and Resubmission of e-Bids:

(a) At any point of time, a bidder can withdraw his/ her e-Bid submitted online before submission end date and time. For withdrawing, the bidder should first log in using his/ her Login Id and Password and subsequently by his/ her Digital Signature Certificate on the e-procurement website http://etender.up.nic.in. The bidder should then select "My Bids" option in the Bid Submission menu. The page listing all the e-Bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be withdrawn. After selecting the "Bid Withdrawal" option, the bidder has to click "Yes" to the message "Do you want to withdraw this bid?" displayed in the Bid Information window for the selected bid. The bidder also has to enter the e-Bid Withdrawal reasons and upload the letter giving the reasons for withdrawing before clicking the "Submit" button. The bidder has to confirm again by pressing "Ok" button before finally withdrawing his/ her selected bid.

(b) No e-Bid may be withdrawn in the interval between the deadline/last date for submission of e-Bid and the expiration of period of e-Bid validity. Withdrawal of an e-Bid during this interval may result in the Bidder’s forfeiture of his/ her bid security, pursuant to ITB Clause-8(b).

(c) The bidder can resubmit his/ her bid as and when required till the e-bid submission end date and time. The e-Bid submitted earlier will be replaced by the new one. The payment made by the bidder earlier will be used for revised e-bid and the new e-Bid submission summary generated after the successful submission of the revised e-Bid will be considered for evaluation purposes. For re-submission, the bidder should first log in using his/ her Login Id and Password and subsequently by his/ her Digital Signature Certificate on the e-procurement website http://etender.up.nic.in. The bidder
should then select "My Bids" option in the Bid Submission menu. The page listing all the e-Bids submitted by the bidder will be displayed. Click "View" to see the details of the e-Bid to be resubmitted. After selecting the "Bid Resubmission" option, click "Encrypt & Upload" to upload the revised e-Bid documents by following the methodology provided in ITB Clauses-11(e) to 11(h).

(d) The bidders can submit their revised e-Bids as many times as possible by uploading their e-Bid documents within the scheduled date & time for submission of e-Bid.

(e) No e-Bid can be resubmitted subsequently after the deadline for submission of e-Bids.

15. Opening of Technical e-Bids by Updesco:

(a) Tendering Authority will open all Technical e-Bids, in the presence of Bidders’ representatives who choose to attend on 30/12/2017 at 4.00 PM at U.P. Development Systems Corporation Ltd., II Floor, UPTRON Building, Gomti Nagar, Lucknow -226010. The Bidder’s representatives who are present shall sign a register evidencing their attendance. In the event of the specified date of Technical e-bids opening being declared a holiday for Tendering Authority, the Technical e-Bids shall be opened at the appointed time and location on the next working day.

(b) The technical evaluation will be done as per evaluation criteria given in ITB Clause-17 and requirements as given in Section-III(4). The bidders’ names and the presence or absence of requisite bid security and such other details as Tendering Authority at its discretion may consider appropriate, will be announced at the time of opening. No Technical e-Bid shall be rejected at the time of its opening.

(c) Tendering Authority will prepare minutes of the opening of Technical e-Bid.

16. Clarification of Technical e-Bids:

During evaluation of Technical e-Bid, the Tendering Authority may, at its discretion, ask the Bidders for a clarification /submission of additional documents pertaining to clarification of his/ her Technical e-Bid. The request for clarification and the response shall be in writing or in the meeting by Tendering Authority.

17. Evaluation of Technical e-Bids:

a) The Bidders should be valid empanelled software Service Provider/ System Integrator/ Manpower Supplie under category "A", "B" & "C" of UPDESCO to participate in this e-Bid. Bidders who have not submitted eligible security amount of their Category valid till 31.12.2018 in UPDESCO are not eligible to bid and their bids shall be rejected. The Bids of those bidders will also be rejected who have submitted security amounts in the form of Bank Guarantees (BGs) and the said BGs are not from any of the following Scheduled Commercial Banks:

i. any Nationalized Bank;
ii. State Bank of India or its Associate Bank;
iii. IDBI Bank;
b) The Bidders have to enclose copies of certificate of Provisional Registration under GST and Service Tax Registration & Returns for Financial Year 2015-16 2016-17. In addition to this Income Tax clearance certificate of Assessment Year 2015-16 & 2016-17 and an affidavit for no dues for Income Tax should also be enclosed.

c) The Bidder should be in a position to have sufficient number of expert Manpower of the Domain knowledge posted at their Lucknow Office to deliver the work in a specified time frame as mentioned in Section-III(2). The detail(s) of the Manpower structure must be provided in the Technical e-Bid to avoid rejection.

d) The Bidders must have relevant work experience in the related field(s) during past 3 year(s) for Departments/Institutions involving design, development & implementation of application software (web based, client/server based, SPI model based etc.), digitization, training, data collection/dissemination either through IVRS Pull/ Push or SMS method, application security audit etc. The bidders must have sufficient capacity and expertise to handle projects/works of required kind. The bidders may be asked to make a presentation in Updesco within a short notice of min 2 days to showcase their experience. They may also be required to present the methodology to execute the proposed work(s). The information for the presentation will be sent either through telephone or e-mail given in the Capability Statement of the Bid. The Bids of the Bidders who do not participate in presentation will be out rightly rejected. Copy of work orders/completion certificates/other documents justifying jobs of similar nature executed have to be submitted to avoid rejection of the Bid. The purchase committee will have the rights to reject / select the bidders on the basis of presentation made before them. Bidder whose presentation is approved by the committee will only be entitled for financial opening.

e) The bidder should submit a notarized affidavit on a minimum Rs. 10.00 stamp paper that the bidder’s firm has not been black listed / debarred / prohibited by any State / Central Government Departments / Organisations. The e-Bids of the black-listed bidders or those not submitting the required affidavit shall be rejected.

f) All bidders also have to submit filled in Capability Statement given in Tender Document. The Bid of the Bidders who do not submit the filled-in Capability Statement will be rejected.

g) The bidders should submit the original Tender Fee, Affidavit regarding Blacklisting and hardcopy of only Technical Bid document which they have uploaded on e-procurement website http://etender.up.nic.in, before opening of Technical e-bid i.e. up to 4.00 P.M on 30/12/2017 otherwise their bids shall be rejected.

h) The Bidders not having their local office operational in Lucknow shall have to open the same within one week of the date of award of work order.

i) The Bidders will have to enclose a well drafted technical proposal.

j) The successful bidder will not be allowed to sublet the contracts in part or full to any other agency / vendor. If done so, the security amount will be forfeited, contract will be cancelled and the bidder/ Service Provide will be barred from bidding in any other tender of Updesco in future.

k) The e-Bids found to be not responsive and not fulfilling any of the above conditions and not meeting Technical Specifications and Qualification requirements to the satisfaction of purchase committee shall be rejected. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender
document or are not in conformity with the conditions of the contract shall be rejected.

The evaluation of Technical e-Bids shall be done based on supporting documents on above criteria points.

18. Opening of Financial e-Bids:

(a) After evaluation of Technical e-Bid, all technically qualified bidders will be informed about date and time for opening of Financial e-Bids by letter/ e-mail/ phone.

(b) The Financial e-Bids of technically qualified bidders shall be opened on the date informed separately by Updesco at U.P. Development Systems Corporation Ltd., II Floor, UPTRON Building, Gomti Nagar, Lucknow - 226010 in the presence of Bidders who choose to attend. In the event of the specified date of Financial e-bids opening being declared a holiday for Tendering Authority, the Financial e-Bids shall be opened at the appointed time and location on the next working day. The names of Bidders, Price quoted etc will be announced at the time of opening.

19. Evaluation of Financial e-Bids:

(a) Updesco will evaluate and compare the financial price quoted in the Price Schedule/BoQ of e-Bids of those bidders whose Financial e-Bids are found responsive to the Scope of Work given in Section-III of e-tender document.

(b) The project/schedule wise selection of bidder will be done on the basis of lowest quoted (L1) Grand Total of Amount of financial bid Section-IV(2)-Price Schedule/BoQ of respective project/schedule.

(c) If there is a discrepancy in total value then the total coming after summing the individual values of the items shall prevail.

(d) If there is a discrepancy in total value written in figures and words then the total value written in words shall prevail.

(e) No additional payments shall be made for completion of any contractual obligation beyond the quoted prices. If the Bidder does not accept the correction of errors if any, its e-Bid shall be rejected and its bid security may be forfeited.

(f) If all Items required to be quoted in a schedule of Section-IV(2)-Price Schedule/BoQ are not quoted, then Financial e-Bid of those bidders for that schedule shall be rejected.

20. Contacting the Tendering Authority:

(a) No Bidder shall contact Updesco on any matter relating to their bid, from the time of the e-Bid opening to the time till the Contract is awarded. If the bidder wishes to bring additional information to the notice of Updesco or wants to have clarification, bidder can do so in writing.

(b) Any effort by a Bidder to influence Updesco in its decisions on e-Bid evaluation, e-Bid comparison or contract award may result in rejection of the Bidder’s bid.
21. **Award Criteria:**

(a) The Tendering Authority will determine to its satisfaction whether the Bidder(s) that is selected as having submitted the lowest evaluated responsive e-Bid meets the criteria specified in ITB Clauses 17 and 19 and is qualified to perform the contract satisfactorily.

(b) Tendering Authority will award the contract to the project/schedule wise lowest evaluated successful Bidder whose Financial e-Bid has been determined to be responsive to all the conditions of the contract and meeting the qualification requirement of the Bidding Document.

22. **Tendering Authority’s right to accept / reject any or all e-Bids:**

Updesco reserves the right to accept or reject any e-bid, and to annul the bidding process and reject all e-Bids at any time, without thereby incurring any liability to the affected Bidder or bidders.

23. **Notification of Award:**

(a) Prior to the expiration of the period of e-Bid validity, Updesco will make every effort to open the e-Financial Bid and notify the successful lowest quoted bidder in writing by letter/e-mail/fax/phone about award of contract.

(b) The notification will make the bidder eligible for signing of contract for the work for which the bidder has quoted the lowest price

24. **Signing of Contract (Agreement):**

(a) At the same time as Updesco notifies the successful bidders that their e-Bids have been accepted, Updesco will send the bidders the Draft Contract (Agreement) Form incorporating all terms and conditions between the parties i.e. Updesco and successful bidders as per Conditions of Contract given in Section-II of e-Tender document (Tender Ref. No. UPDESCO/SW/2017/MW70). Besides this, additional conditions may be added in the Draft Contract (Agreement) with mutual consent in the benefit of successful implementation and operation of the given projects.

(b) Within 3 days of receipt of the Contract Form, the successful bidders shall sign and date the Contract and return it to the Tendering Authority.

25. **Rights of Tendering Authority:**

Tendering Authority has rights to relax any criteria of qualification required to fulfill the tender condition in the interest of work of the Departments. Tendering Authority has right to ask the bidder to submit any document required in support of qualification for its satisfaction/confirmation at any stage.
(D) **SECTION-II : CONDITIONS OF CONTRACT**

1. **Definitions :**

   In this Contract, the following terms shall be interpreted:
   
   (a) “The Tendering Authority” means the organization purchasing the Services, being a Procurement/ Executing Agency on behalf of Government Departments and the Tendering Authority is U.P. Development Systems Corporation Ltd. (UPDESCO), II Floor, Uptron Building, Gomti Nagar, Lucknow-226010.
   
   (b) The Selected "Service Provider/ System Integrator " means the Company/ firm selected for providing the Services under this Contract.
   
   (c) “The Contract" means the agreement entered into between Updesco and the selected Service Provider , as recorded in the Contract Form signed by the parties, including all the attachments and appendices thereto and all documents incorporated by reference therein;
   
   (d) “The Contract Price” means the prices of various items payable to the selected Service Provider under the Contract for the full and proper performance of its contractual obligations;
   
   (e) “Services” means services that have been covered under the scope of work of each project as submitted in proposal.
   
   (f) “Day” means calendar day.
   
   (g) “CTI” means Computer Telephony Integration.
   
   (h) “IVRS” means Interactive Voice Response System.

2. **Application :**

   These Conditions shall apply to the extent that they are not superseded by provisions in other parts of the Contract.

3. **Performance Security :**

   (a) No separate performance security would be required until the bidder has valid submitted security of its empanelment available in Updesco till 31.12.2018. Also, since the selected Service Provider is an empanelled software Service Provider/ System Integrator/ Manpower Supplier under category "A", "B" & "C" of UPDESCO and the company/ firm has already submitted valid security amount in Updesco, the same amount shall be considered as performance security for due performance of the contract under this agreement. But the selected Service Provider/ System Integrator/ Manpower Supplier firm will have to ensure renewal of this security amount or submission of fresh security amount valid till the expiry of contract period against this agreement, if the same is expiring before the contract term. If the term of performance security expires before the expiry of this agreement and the selected Service Provider does not extend its term/period as required above, then he/she is liable for cancellation of this agreement and recovery of the said amount from the payments due as forfeiture of its performance security.

   (b) The T.D.S. and any other taxes shall be deductible from the above payments as per prevailing tax rules at the time of payment.
4. **Standards**:

The Work to be done under this Contract shall confirm to the standards mentioned in the Technical Specifications/Scope of work/Schedule of requirement or higher, and, when no applicable standard is mentioned, the authoritative standard appropriate to the Department requirements should be confirmed.

5. **Patent Rights**

The Selected Service Provider shall indemnify the Tendering Authority against all third-party claims of infringement of patent, trademark or rights arising for use of the Software provided/developed by them.

6. **Deliverables and Time Schedule for Job Completion**:

The deliverables are working solution and services as per Section-III(3):Scope of Work and Time Schedule shall be as per Section-III(2):Schedule of Execution.

7. **Payment Terms**:

(a) Payment shall be made by UPDESCO to the Selected Service Provider/ System Integrator/ Manpower Supplier on back to back basis. Payment to the Selected Service Provider/ System Integrator/ Manpower Supplier will be made only on receipt of corresponding payment from the client department, after deducting UPDESCO’s share of 10% in case of software projects and 5% of Gross Salary/ Wages (including contributions of Employer & Employee towards EPF & ESI) for manpower supply as the model of work is on work sharing and revenue sharing basis (or as revised by the Board of UPDESCO from time to time).

(b) The T.D.S. and any other taxes shall be deductible from the above payments as per prevailing tax rules at the time of payment.

8. **Prices**:

Prices payable to the Bidder as stated in the Contract shall remain fixed during the performance of the contract. However, in the event of any increase/decrease in Government taxes/duties as applicable at the time of delivery, the prices shall be adjusted at the time of payment on submission of their proof by the selected Service Provider to the Updesco.

In case of discrepancy in the price quoted in words and in figures, price quoted in words shall prevail.

**Price payable to the Selected Service Provider/System Integrator** shall be only 90% in case of software works, while shall be only 95% of Gross Salary/ Wages (including contributions of Employer & Employee towards EPF & ESI to the Selected Service Provider/System Integrator/ Manpower Supplier) for manpower supply.

9. **Contract Amendments**:

No variation in or modification of the terms of the contract shall be made except by written amendment signed by the parties.

10. **Assignment**:

The Selected Service Provider shall not assign, in whole or in parts its obligations to
11. Delay in the Bidder’s Performance for Job Completion:

(a) If at any time during execution of the Contract, the selected Service Provider/ System Integrator/ Manpower Supplier should encounters conditions impeding timely delivery of the Services, the selected Service Provider/ System Integrator/ Manpower Supplier shall promptly notify Updesco in writing of the fact of the delay, it's likely duration and its cause(s). As soon as practicable after receipt of the selected Service Provider/ System Integrator/ Manpower Supplier, Updesco shall evaluate the situation and may, at its discretion, extend the selected Service Provider/ System Integrator/ Manpower Supplier time for execution with or without liquidated damages, in which case the extension shall be ratified by the parties by amendment of the Work order.

(b) Except as provided under conditions of contract Clause-14 of Section-II, a delay by the selected Service Provider/ System Integrator/ Manpower Supplier in the execution of its delivery obligations shall render the selected Service Provider/ System Integrator/ Manpower Supplier liable to the imposition of liquidated damages pursuant to conditions of Contract unless an extension of time is agreed upon pursuant to conditions of Contract without the application of liquidated damages.

12. Liquidated Damages:

The selected Service Provider/ System Integrator/ Manpower Supplier will have to meet the deadline for completing the work else 'LATE PENALTY' will be imposed on the selected Service Provider/ System Integrator/ Manpower Supplier. If the selected Service Provider/ System Integrator/ Manpower Supplier fails to deliver the services within the period(s) specified in scope of work of the e-Bid, Updesco shall, without prejudice to its other remedies under the Contract, deduct from the Contract price, as liquidated damages, a sum equivalent to 0.5% of the Contract Value for each week or part thereof delay until actual delivery, up to a maximum deduction of 10%. Once the maximum penalty is reached, Updesco may consider termination of the Contract/Work order and forfeit the security amount in full.

13. Termination for Default:

The Updesco may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the selected Service Provider/ System Integrator/ Manpower Supplier terminate the Contract in whole or part:

(i) If the selected Service Provider/ System Integrator/ Manpower Supplier fails to deliver any or all of the Services within the period(s) specified in the Contract, or within any extension thereof granted by the Updesco;

(ii) If the selected Service Provider/ System Integrator/ Manpower Supplier fails to perform any other obligation(s) under the Contract. In such a case, the performance security i.e. security submitted at the time of empanelment or any extension thereto by the selected Service Provider/ System Integrator/ Manpower Supplier may be forfeited and its contract for the services will be cancelled.

14. Force Majeure:

For Purposes of this clause, “Force Majeure” means an event beyond the control of the selected Service Provider/ System Integrator and not involving the selected Service Provider/ System Integrator/ Manpower Supplier fault or negligence and not foreseeable. Such events may include but are not restricted to acts of the Service Provider/ System Integrator/ Manpower Supplier either in its sovereign or contractual capacity, wars or revolutions, fires,
floods, epidemics, quarantine restrictions and freight embargoes. (Earthquake, Natural Disasters, Riots), Force Majeure shall not include any events caused due to acts/omissions of such selected Service Provider or result from a breach/contravention of any of the terms of the Contract, Bid and/or the Techno-commercial Offer. It shall also not include any default on the part of a selected service provider due to its negligence or failure to implement the stipulated/proposed precautions, as were required to be taken under the Contract.

In case of a Force Majeure, all Parties, that is, the selected Service Provider/ System Integrator/ Manpower Supplier and the UPDESCO will endeavor to agree on an alternate mode of performance in order to ensure the continuity of service and implementation of the obligations of selected Service Provider/ System Integrator/ Manpower Supplier and to minimize any adverse consequences of Force Majeure.

15. Termination for Insolvency:

UPDESCO may at any time terminate the Contract by giving written notice to Service Provider/ System Integrator/ Manpower Supplier, if the Service Provider/ System Integrator/ Manpower Supplier become bankrupt or otherwise insolvent. In this event, termination will be without compensation to the Service Provider/ System Integrator/ Manpower Supplier, provided that such termination will not prejudice or affect any right of action or remedy which has accrued or will accrue thereafter to UPDESCO.

16. Termination for Convenience:

UPDESCO, by written notice sent to the Service Provider/ System Integrator/ Manpower Supplier may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for UPDESCO’s convenience, the extent to which performance of the Service Provider/ System Integrator/ Manpower Supplier under the Contract is terminated, and the date upon which such termination becomes effective. In such a situation, the payments will be made for the period solution/services are provided by the Service Provider/ System Integrator/ Manpower Supplier as per terms & conditions of the contract.

17. Settlement of Disputes:

17.1 If any dispute or difference of any kind whatsoever shall arise between UPDESCO and the Service Provider/ System Integrator/ Manpower Supplier in connection with or arising out of the Contract, the parties shall make every effort to resolve amicably such dispute or difference by mutual consultation.

17.2 If, after thirty (30) days, the parties have failed to resolve their dispute or difference by such mutual consultation, then either UPDESCO or the Service Provider/ System Integrator/ Manpower Supplier may give notice to other party of its intention to commence arbitration, as hereinafter provided, as to the matter in dispute, and no arbitration in respect of this matter may be commenced unless such notice is given.

17.3 Any dispute or difference in respect of which a notice of intention to commence arbitration has been given in accordance with this Clause shall be finally settled by arbitration. Arbitration may be commenced prior to or after delivery of the Services under the Contract.

17.4 In case of dispute or difference arising between UPDESCO and the Service Provider/ System Integrator/ Manpower Supplier relating to any matter arising out of or connected with this agreement, such dispute or difference shall be settled in accordance with the Arbitration and Conciliation Act 1996. The Arbitral Tribunal shall consist of 3 arbitrators, one each to be appointed by UPDESCO and the Service Provider/ System Integrator/ Manpower Supplier. The third Arbitrator shall be chosen by the two
Arbitrators appointed by the parties and shall act as Presiding arbitrator. In case of failure of two arbitrators appointed by the parties to reach upon a consensus within a period of 30 days from the appointment of the arbitrator appointed subsequently, the Presiding Arbitrator shall be appointed by the Principal Secretary/Secretary, IT & Electronics Department, Govt of U.P.

17.5 If one of the parties fails to appoint its arbitrator in pursuance of Clause-17.4 above, within 30 days after receipt of the notice of the appointment of its arbitrator by the other party, then the Presiding Arbitrator shall be nominated by Principal Secretary/Secretary, IT & Electronics Department, Govt of U.P. both in case of foreign supply as well as Indian supply, who shall appoint the arbitrator. A certified copy of the order of the Principal Secretary/Secretary, IT & Electronics Department, Govt of U.P., making such an appointment shall be furnished to each of the parties.

17.6 Arbitration proceedings shall be held at Lucknow, India and the language of the arbitration proceedings and that of all documents and communications between the parties shall be in English or Hindi.

17.7 The decision of the majority of the arbitrators shall be final and binding upon both parties. The cost and expenses of arbitration proceedings will be paid as determined by the arbitral tribunal. However the expenses incurred by each party in connection with the preparation, presentation etc. of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party or on its behalf shall be borne by each party itself.

17.8 Notwithstanding any reference to arbitration herein.

(a) the parties shall continue to perform their respective obligations under the Contract unless they otherwise agree; and

(b) UPDESCO shall pay the Service Provider/ System Integrator/ Manpower Supplier any monies due to the Service Provider/ System Integrator/ Manpower Supplier.

18. Limitation of Liability:

Except in cases of criminal negligence or willful misconduct,

(a) The Service Provider/ System Integrator/ Manpower Supplier shall not be liable to UPDESCO, whether in contract tort, or otherwise, for any indirect or consequential loss of damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Service Provider/ System Integrator/ Manpower Supplier to pay liquidated damages to UPDESCO; and

(b) The aggregate liability of the Service Provider/ System Integrator/ Manpower Supplier to UPDESCO, whether under the Contract, in tort or otherwise, shall not exceed the total Contract Price.

19. Governing Language :

The Contract shall be written in English or Hindi language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract which are exchanged by the parties shall be written in the same language.

20. Applicable Law :

The Contract shall be interpreted in accordance with the laws of the Union of India.
21. Notices:

Any notice given by one party to the other pursuant to this Contract shall be sent to other party in writing or by fax and confirmed in writing to the other Party’s address. For the purpose of all notices, the following shall be the address of Updesco and Selected Service Provider.

Tendering Authority: U.P. Development Systems Corporation Ltd. (UPDESCO),
II Floor, UPTRON Building, Gomti Nagar,
Lucknow (U.P.) – 226010

Selected Consultant Company/ Service Provider/ System Integrator/ Manpower Supplier: (To be filled in at the time of Contract execution)

A notice shall be effective when delivered or on the notice’s effective date whichever is later.

22. Taxes and Duties:

Bidders shall be entirely responsible for all Govt. taxes applicable.

23. Confidentiality:

The officials deployed by the Selected Service Provider/ System Integrator/ Manpower Supplier shall treat as confidential all data pertaining to vehicle records and any other information of client department, obtained during the execution of their responsibilities and thereafter, in strict confidence and shall not reveal such information to any other party. The officials to be deployed at client office for execution of the work shall not be allowed to take away the backup of data on any type of storage media or transmission mode as the same is strictly confidential in nature.

24. Indemnity:

The selected Service Provider/ System Integrator/ Manpower Supplier undertakes to indemnify the Updesco from and against all Losses on account of bodily injury, death or damage to tangible personal property arising in favour of any person, corporation or other entity (including the Client) attributable to the selected Service Provider/ System Integrator/ Manpower Supplier's negligence or willful default in performance or non-performance under this Agreement. If the Updesco promptly notifies selected Service Provider/ System Integrator/ Manpower Supplier in writing of a third party claim against Updesco that any Service Provider/ System Integrator/ Manpower Supplier by the selected Service Provider/ System Integrator/ Manpower Supplier infringes a copyright, trade secret or patents incorporated in India of any third party, selected Service Provider/ System Integrator/ Manpower Supplier will defend such claim at its expense and will pay any costs or damages that may be finally awarded against Updesco.
E) SECTION-III : TECHNICAL E-BID

(1) Technical e-Bid Form

Reference No.: UPDESCO/SW/2017/MW70 Date: ..................

To:

The Managing Director,
U.P. Development Systems Corporation Ltd.,
II Floor, UPRON BUILDING, Gomti Nagar,
Lucknow (U.P.) - 226 010

Sir,

Having examined the Technical e-Bid Documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to provide…………………………………………………………...

(Description of Services) in conformity with the said e-Bid Documents and made part of this bid, and hereby undertake that we accept all the conditions of the Contract of the e-Bid document and will deliver the services as per the Schedule of Execution Section-III(2) and Scope of Work and their Acceptance Section-III(3) of the e-Bid documents. We further undertake that we fulfill the Qualification Requirements as per Section-III(4) and for this purpose we enclose the details. In addition to this, the particulars of our organization such as legal status, details of experience and past performance and the proof for required bid security are furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to deliver the Services in accordance with the delivery schedule specified in the Schedule of Execution and Scope of Work and their Acceptance Section-III(3).

We further undertake, if our e-bid is accepted, to take payment against delivering the Services in accordance to payment terms given in condition of contract (Section-II).

Until a formal contract is prepared and executed, this e-Bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us. All the terms and conditions of the e-Tender Document are acceptable to us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive. Dated this .......... day of ............ 2017.

__________________________________________________________________________

(Signature) (in the capacity of)

Duly authorized to sign e-Bid for and on behalf of
SECTION-III  ....Continued

(2) Schedule of Execution

Projects/Schedules

<table>
<thead>
<tr>
<th>Schedule</th>
<th>Name of Software Module</th>
<th>No. of working days for Completion of Jobs from the date of issue of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>&quot;A&quot;</td>
<td>Development Authority Management System (DAMS) for Bareilly Development Authority, Bareilly</td>
<td>180 Working Days</td>
</tr>
<tr>
<td>&quot;B&quot;</td>
<td>Upgradation and Annual Maintenance Contract for Web Application Software for Vidhyut Suraksha Directorate</td>
<td>360 Working Days</td>
</tr>
<tr>
<td>&quot;D&quot;</td>
<td>On-Line Property Information System (OPIS) for Unnao Shuklaganj Development Authority, Unnao</td>
<td>180 Working Days</td>
</tr>
<tr>
<td>&quot;E&quot;</td>
<td>Deployment of Manpower in ICT-RTM covered districts under ICDS System Strengthening &amp; Nutrition Improvement Project</td>
<td>Till June, 2018</td>
</tr>
<tr>
<td>&quot;F&quot;</td>
<td>Digitization of Documents for UPAAM for ACADEMY OF ADMINISTRATION AND MANAGEMENT, UTTAR PRADESH</td>
<td>180 Working Days</td>
</tr>
</tbody>
</table>

Note: Scope of Work/ Services Description is given in Section-III(3).
### SECTION-III ....Continued

(3) Scope of Work and Their Acceptance (for various State Govt. Departments/Institutions)

<table>
<thead>
<tr>
<th>Check Box (Mark ‘✓’ if bidding)</th>
<th>Project (A)</th>
<th>Work Description</th>
<th>Eligibility</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Development Authority Management System (DAMS) for Bareilly Development Authority, Bareilly.</td>
<td><strong>SCOPE OF WORK</strong></td>
<td>Service Provider/System Integrator Empanelled in present Categories “A”, “B” &amp; “C”.</td>
</tr>
</tbody>
</table>

The application module enables the development authority to provide the On-Line services to its allottees and to use these applications for in-house purposes, as well. Detail of modules are as below:

1. **Property Management and Disposal System (PMDS)**

   The software module shall have following functionalities –
   - Entry of Property Master Data and Allotment History
   - Data of Possession/registry etc.
   - Data of Mutation, divide or join
   - Data of cancellation of allotment, before allotment, and after possession
   - Data of Transfer of property
   - Monitoring of payments against property
   - Collection against Property
   - Monthly /Yearly Collection Report
   - Scheme-wise status of allotted, vacant and disputed properties
   - Maintains individual’s Dues/Deposits
   - Costing and Calculations for dues and deposits including penal calculations for individual properties.
   - Various MIS reports related with Properties

2. **Online Property Information System (OPIS)**

   The software module shall have following functionalities –
   - Register the Notification Details
   - Online application submission against the notifications for new/vacant properties
   - Quota wise Draw
   - Submission of Lottery Results
   - Generation of Allotment Letters
   - Generation of Payment Schedule
   - Generation of Defaulter Notices
   - Generation of Cancellation Advice
   - Report of amount to be refunded to unsuccessful applicants
   - Interface of Banks to receive payments on behalf of USDA
   - Allotte Registration
   - Online Payment of instalment (Payment Gateway Shall be provided by customer)
3. Cloud Infrastructure and Software Enterprise Support Services (Annual Recurring Charges)

- Provision of Cloud Infrastructure consisting of a Fully Redundant Web Server and a SQL Database with 24x7 Availability.
- Regular Scheduled Backup of the Data and Application on Cloud as well as on Local Servers.
- Maintenance of the Cloud Infrastructure.
- Provide Dedicated Support Person.
- Synchronization of Data between Local and Cloud Servers.
- SMS Gateway Service Integration for sending SMS’s to Customers/ Administrators.
- Regular Scheduled Backup of the Data and Application.
- Software Subscription - Access critical hot fixes, service packs, and major upgrades.
- Protect your business with unlimited, comprehensive support from experienced engineers.
- Ensure 24/7/365 Support Availability, Technical support is available 24x7x365 days by email or by calling the premium support number provided to the customer.
- Outbound telephone support and LiveMeeting support shall be arranged by Support Engineer when live troubleshooting of the customer’s systems is required.

Experience of Bidder –
The bidder must enclose the following document at the time to submit the bid –
1. Must have developed the application software at two development authorities/ department of local bodies.
2. Must submit the successful installation certificate to certify the clause 1.

Project (B)


Scope of work:
This section is taking care of the all issues, budgets, modification, upgradation of the existing Web software and Certification of the Wiremen and Supervisors.
1. NOC will be covered in existing Web Application.
2. Redesign WebApplication and it will be Responsive (Compatible to Mobile, Tab, Desktop, Laptop)
3. Contractors are of three categories - A, B, C
4. For getting the license, contractors have to fulfill certain requirements like the firm should have certified supervisor, certified wireman and certified apprentice.
5. License section also issues the certification of supervisor, certification of wireman.
6. For issuing the license, the contractor fills the application form in certain forms like - Praptra 18, Prapatra j.
7. For inspection of the application, the department appoints an officer.
8. Inspecting officer gives inspection report in Prapatra 19.
9. After the inspection report is ok then the license being issued to contractor.
10. The department wants the status of applicants on the website.

Solution Platforms
- .NET Technology
- IIS Application Server (Inbuilt part of Windows Server)
- SQL Server RDBMS
- Apart from above, a local area network is established at the directorate connecting above servers with existing nodes of various officers of directorate.

Annexure 1: Draft Format

<table>
<thead>
<tr>
<th>Header</th>
<th>Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Certificate</td>
<td>Copy of the approval certificate</td>
</tr>
<tr>
<td>License Number</td>
<td>Serial Number of The Approval</td>
</tr>
<tr>
<td>Date of Approval</td>
<td>Date of issue of approval certificate</td>
</tr>
<tr>
<td>Name of Licenses</td>
<td>Name of Firm</td>
</tr>
<tr>
<td>Site Address</td>
<td>Address of the site of installation</td>
</tr>
<tr>
<td>Validity of Certificate</td>
<td>Period of validity of the application</td>
</tr>
</tbody>
</table>

Service Provider/ System Integrator
Empanelled in present Categories "A", "B" & "C".
### Project (C)

**Design, Development, Implementation and Cloud Hosting of Web Portal of RERA, U.P for Real Estate Regulatory Authority, Uttar Pradesh.**

**Scope of Work**
Real Estate Regulatory Authority (RERA) intends to harness the IT technology for more efficient and perfect working. Computerization will help in monitoring its various activities and in achievement of goal and fulfillment of objective. RERA is in need a web portal which would contain internet based monitoring, certificate generation and reporting system.

Web Portal addresses and solves the problems contains in existing manual system by integrating the functioning of Authority and automation of routine work, thus increasing efficiency and speed of workforce and elimination of data redundancy. Features of the web-portal are described below –

(a) Promoter Registration  
(b) Project Registration  
(c) Agent Registration  
(d) Calculation of registration fee for the above.  
(e) Allotment of registration number and generation of Registration Certificate.  
(f) Complaints registration by aggrieved purchasers  
(g) Admin pages for project coordinator  
(h) Admin pages for promoters  
(i) Admin pages for Agents  
(j) Admin pages for RERA Admin  
(k) Admin pages for complaints monitoring cell  
(l) Integration of e-mail & payment gate ways  
(m) On-line payment module for all the registered stake holders  
(n) Viewing module of registered agency's certificate by the common public

General public can view the portal in following manner-  
(a) All the current and new residential projects.  
(b) All the current and new commercial projects  
(c) All the Builders/Promoters/ Development Authorities in the state.  
(d) All the real estate agents  
(e) All complains received from purchasers of properties against any registered/ un-registered projects.

---

### Project (D)

**On-Line Property Information System (OPIS) for Unnao Shuklaganj Development Authority, Unnao.**

**SCOPE OF WORK**

The application module enables the development authority to provide the On-Line services to its allottes and to use these applications for in-house purposes, as well. The on-line property module OPIS solution shall integrate with existing operational Property Management & Disposal System (PMDS), if any, at development authorities. Detail of modules are as below-

#### 4. Online Property Information System (OPIS)

The software module shall have following functionalities –
- Register the Notification Details  
- Online application submission against the notifications for new/vacant properties  
- Quota wise Draw  
- Submission of Lottery Results  
- Generation of Allotment Letters  
- Generation of Payment Schedule  
- Generation of Defaulter Notices  
- Generation of Cancellation Advice  
- Report of amount to be refunded to unsuccessful applicants  
- Interface of Banks to receive payments on behalf of USDA  
- Allotte Registration
Online Payment of instalment (Payment Gateway Shall be provided by customer)
Upgradation of PMDS the in-house property application software.

5. PIS/ Pay-Roll System
- Leave Accounting
- Annual Confidential Report
- Salary/cadre details
- Office details
- Details of Loans and Advances
- GPF/PF/Pension details
- Salary Generation
- Maintenance of Personal Ledger of all Employees
- Generation of Pay Slips and LPC
- Income Tax Calculation
- Generation of Form 15.3 for all Employees
- Arrears and Bonus calculation
- Detailed as per 7th the pay commission.

6. Cloud Infrastructure and Software Enterprise Support Services (Annual Recurring Charges)
- Provision of Cloud Infrastructure consisting of a Fully Redundant Web Server and a SQL Database with 24x7 Availability.
- Regular Scheduled Backup of the Data and Application on Cloud as well as on Local Servers.
- Maintenance of the Cloud Infrastructure.
- Provide Dedicated Support Person.
- Synchronization of Data between Local and Cloud Servers.
- SMS Gateway Service Integration for sending SMS’s to Customers/ Administrators.
- Regular Scheduled Backup of the Data and Application.
- Software Subscription - Access critical hot fixes, service packs, and major upgrades.
- Protect your business with unlimited, comprehensive support from experienced engineers.
- Ensure 24/7/365 Support Availability, Technical support is available 24x7x365 days by email or by calling the premium support number provided to the customer.
- Outbound telephone support and LiveMeeting support shall be arranged by Support Engineer when live troubleshooting of the customer’s systems is required.

Experience of Bidder –
The bidder must enclose the following document at the time to submit the bid –
1. Must have developed the application software at two development authority/ department of local bodies.
2. Must submit the successful installation certificate to certify the clause 1

<table>
<thead>
<tr>
<th>Project (E)</th>
<th>Deployment of Manpower in ICT-RTM covered districts under ICDS System Strengthening &amp; Nutrition Improvement Project</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Position</td>
<td>Secretarial Assistant</td>
</tr>
<tr>
<td>No. of Position</td>
<td>01</td>
</tr>
<tr>
<td>Qualification</td>
<td>3 years graduate degree from a recognised university with good command over spoken and written English and Hindi</td>
</tr>
<tr>
<td>Experience</td>
<td>At least 3 years work experience in the relevant field.</td>
</tr>
<tr>
<td>Desirable:</td>
<td>Knowledge about handling office equipment- photocopy machine, Fax, Scanner, Computer and accessories.</td>
</tr>
<tr>
<td></td>
<td>Knowledge about operating system of EPABX, Entercom, Answering machine.</td>
</tr>
<tr>
<td>2. Position</td>
<td>Data Entry operator</td>
</tr>
<tr>
<td>No. of Position</td>
<td>01</td>
</tr>
<tr>
<td>Qualification</td>
<td>3 years graduate degree from a recognised university with good command over spoken and written English and Hindi</td>
</tr>
<tr>
<td>Experience</td>
<td>At least 3 years work experience in the relevant field.</td>
</tr>
<tr>
<td></td>
<td>Good oral and written communication on skills.</td>
</tr>
<tr>
<td></td>
<td>Computer literacy must.</td>
</tr>
<tr>
<td>Desirable:</td>
<td>Speed of 8000 key depressions per hour.</td>
</tr>
<tr>
<td></td>
<td>Knowledge of DTP package and use of software.</td>
</tr>
<tr>
<td></td>
<td>Qualification in Stenography and maintenance of account, cash book ledger.</td>
</tr>
</tbody>
</table>

### Scope of work:
1. Data entry of reports, records.
2. Data analysis and knowledge extractions.
3. Any other task that may be assigned.

| 3. Position | District Coordinator  |
| No. of Position | 20  |
| Qualification | Graduate or Certification/ Diploma in Computer Science or IT  |

### Experience:
- At least 2 years experience in application maintenance & support.
- Good oral and written communication skills in local language.
- Computer literacy a must.
- Willingness to travel a must

### Desirable:
- 4 Years experience in application maintenance and support.
- Formal training on IT/ Computer.
- Experience working with technology and software application support
- Proven ability to successfully handle multiple tasks within a team environment.
- Great attention to detail and problem solving skills.

### Scope of work:
1. Supporting training of Block helpdesk in ICT-RTM.
2. Supervise Block helpdesk.
3. Support district level ICDS officials on usage of CAS system.
4. Escalate issues as needed.
5. Logging and managing issues in the issue tracker application (CAS application)
6. Provide general application support i.e. Solves issues escalated from Block level in regard to mobile application, web application or reporting.
7. Extend help for lost/ stolen phones.
8. Monitor worker activity reports.
9. Follow up on actions from activity reports.
10. Any other tasks that may be assigned by the Director

**Note:** All manpower to be deployed by Selected bidder, will have to qualify e-Test developed by MWCD, Govt. of India before their induction. Therefore its the responsibility of the selected bidder to provide only those manpower for above categories who appeared and qualified the required e-Test.

<table>
<thead>
<tr>
<th>Project Code</th>
<th>Scope of Work</th>
</tr>
</thead>
<tbody>
<tr>
<td>(F)</td>
<td>Digitization of Documents for UPAAM for ACADEMY OF ADMINISTRATION AND MANAGEMENT, UTTAR PRADESH.</td>
</tr>
</tbody>
</table>

**1.0 SCOPE OF WORK:**

1.1 **Need for Digitization and Archival System:**

Academy of Administration and Management, Uttar Pradesh has old Record of files, documents and various account documents i.e (debit/credit vouchers, salary bill register, bank books, cash book, balance sheet, ledger book and journal book available in Hard Copy in A4, A3 and Registers are available in A2 sizes. There are approx. 1 lac pages including that are in A4 size of Registers in A3 and A2 sizes that are needed to be digitized for the following reason:

(a) Opaque System prone to manipulations, harassment and extortion.
(b) High value and importance of documents.
(c) Age and decaying of documents.
(d) Handling of documents is difficult because of their size and volume.
(e) Delay in issuing of duplicate documents.

1.2 **Advantages of Digitization:**

The basic advantages of getting the documents digitized are:

(a) Immediate response to queries made by the employees.
(b) Accessing old document without handling/damaging them.
(c) Overcome storage space shortages.
(d) Flexible and fast retrieval regardless of archive size.

1.3 **Document Preparation:**

(a) Documents will be received from the Academy authorities in counted numbers.
(b) Documents will be numbered to keep track.
(c) Unbinding / Un-stitching of document will be done if required followed by fanning/cleaning of documents and making them dust free for smooth scanning.

1.4 **Scanning:**

(a) A setup of Computers of High Storage Capacity and High Resolution lamp Scanner will be used for the scanning purpose.
(b) Secured working space with furniture and un-interrupted power supply will have to be provided by the Service Provider for a setup of 2 computers and 2 scanners if work is to done at client’s premises.
(c) The Documents will be received from the concerned official by our
Supervisor.

(d) Numbering will be done for the document. This number will help in identifying the document set later in the process of scanning etc.

(e) The Document will then be passed to the Scanner Operator who will receive the documents and start the scanning process.

(f) The Scanner Operator will name the digitized file in the pre-decided file naming format based on document number, type and size.

(g) After completing the scanning of a batch the scanner operator will commit the batch and hand it over to Quality Control operator.

(h) The images of the documents generated through scanning will be in TIFF group 4 image format, which is an ISO standard image format in document imaging.

1.5 Quality Control and Indexing:

(a) The scanned batches will automatically appear on the Scan Quality Control workstation. The operator will receive the files along with the batch of scanned documents. At this stage an operator will be required to check and verify the following:
   - Scan Quality is up-to-the mark or not. If any discrepancy is found, re-scanning will be done. If the image has some spots or patches, it will be cleaned. Images will be cropped to size, if required.
   - The number of documents scanned should match the number of pages mentioned in the scan batch. If the number of pages scanned, are less and the pages whose image is missing is found in the packet, he will insert the image at the correct place in the batch by using scan-insert option.
   - The sequence of the documents scanned - if it is not correct, he will correct the image sequence electronically.

(b) After passing the images through Image QC, the image batches will come to Indexing Stage from Scan Quality Control Stations.

(c) The Document code shall be entered against the entered data and document will be indexed with the soft data.

1.6 Post Scanning Activities:

(a) After completion of the digitization process (scanning, QC and indexing) the physical records will be rearranged in the similar condition in which the records were received from UPAAM.

(b) The document scanned will have certain data like Registration number mapped with scanned images for retrieval of data.

(c) A software application will also be developed which will have a searching interface through Registration number and year which will enable the user to search for a record and to access its digitized file in minimum possible time.

(d) They will be marked with a sign to indicate that they have been scanned.
(4) Minimum Qualification Requirements

a) a) The Bidders should be valid empanelled software Consultant Company/ Service Provider/ System Integrator/ Manpower Supplier under category "A", "B" & "C" of UPDESCO to participate in this e-Bid. Bidders who have not submitted eligible security amount of their Category valid till 31.12.2018 in UPDESCO are not eligible to bid and their bids shall be rejected. The Bids of those bidders will also be rejected who have submitted security amounts in the form of Bank Guarantees (BGs) and the said BGs are not from any of the following Scheduled Commercial Banks:
   i. any Nationalized Bank;
   ii. State Bank of India or its Associate Bank;
   iii. IDBI Bank;

b) The Bidders have to enclose copies of certificate of Provisional Registration under GST and Service Tax Registration & Returns for Financial Year 2015-16 2016-17. In addition to this Income Tax clearance certificate of Assessment Year 2015-16 & 2016-17 and an affidavit for no dues for Income Tax should also be enclosed.

c) The Bidder should be in a position to have sufficient number of expert Manpower of the Domain knowledge posted at their Lucknow Office to deliver the work in a specified time frame as mentioned in Section-III(2). The detail(s) of the Manpower structure must be provided in the Technical e-Bid to avoid rejection.

d) The Bidders must have relevant work experience in the related field(s) during past 3 year(s) for Departments/Institutions involving design, development & implementation of application software (web based, client/server based, SPI model based etc.), digitization, training, data collection/dissemination either through IVRS Pull/ Push or SMS method, application security audit etc. The bidders must have sufficient capacity and expertise to handle projects/works of required kind. The bidders may be asked to make a presentation in Updesco within a short notice of min 2 days to showcase their experience. They may also be required to present the methodology to execute the proposed work(s). The information for the presentation will be sent either through telephone or e-mail given in the Capability Statement of the Bid. The Bids of the Bidders who do not participate in presentation will be out rightly rejected. Copy of work orders/completion certificates/other documents justifying jobs of similar nature executed have to be submitted to avoid rejection of the Bid. The purchase committee will have the rights to reject / select the bidders on the basis of presentation made before them. Bidder whose presentation is approved by the committee will only be entitled for financial opening.

e) The bidder should submit a notarized affidavit on a minimum Rs. 10.00 stamp paper that the bidder’s firm has not been black listed / debarred / prohibited by any State / Central Government Departments / Organisations. The e-Bids of the black-listed bidders or those not submitting the required affidavit shall be rejected.

f) All bidders also have to submit filled in Capability Statement given in Tender
Document. The Bid of the Bidders who do not submit the filled-in Capability Statement will be rejected.

g) The bidders should submit the original Tender Fee, Affidavit regarding Blacklisting and hardcopy of only Technical Bid document which they have uploaded on e-procurement website http://etender.up.nic.in, before opening of Technical e-bid i.e. up to 4.00 P.M on 30/12/2017 otherwise their bids shall be rejected.

h) The Bidders not having their local office operational in Lucknow shall have to open the same within one week of the date of award of work order.

i) The Bidders will have to enclose a well drafted technical proposal.

j) The successful bidder will not be allowed to sublet the contracts in part or full to any other agency / vendor. If done so, the security amount will be forfeited, contract will be cancelled and the bidder/ Service Provider will be barred from bidding in any other tender of Updesco in future.

k) The e-Bids found to be not responsive and not fulfilling any of the above conditions and not meeting Technical Specifications and Qualification requirements to the satisfaction of purchase committee shall be rejected. The e-Bids of bidders mentioning any of their conditions which are not mentioned in the e-tender document or are not in conformity with the conditions of the contract shall be rejected.
SECTION-III  ....Continued

(5) Contract Form

THIS AGREEMENT made the ...... day of .... 20...... Between ........(Name and Address of Tendering Authority) hereinafter called “UPDESCO” of the one part and ........ (Name and address of Bidder) hereinafter called “the Service Provide ” of the other part :

WHEREAS the UPDESCO is desirous to…………………………(Brief description of Services) and has accepted an e-Bid by the Service Provide for the…………………………in the offices of………………………… in the sum of …………… (Contract price in Words and Figures) (hereinafter called the “Contract Price”).

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.

2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:
   (a) the e-Bid Form;
   (b) the Scope of Work and Approved Rates;
   (c) the Conditions of Contract;
   (d) work order issued by UPDESCO to Service Provide.

3. In consideration of the payment to be made by UPDESCO to the Service Provide as hereinafter mentioned, the Service Provide hereby covenants with UPDESCO to provide the services and to remedy defects therein in conformity in all respects with the provisions of the Contract.

4. UPDESCO hereby covenants to pay the Service Provide in consideration of the provision of the services rendered and the remedying of defects therein, the value of ordered services on the Contract rates or such other sum as may become payable under the provisions of the Contract at the time and in the manner prescribed by the Contract.

SCOPE OF WORK AND TIME SCHEDULE FOR ITS COMPLETION:

All the work shall be delivered within ……… days from the date of issue of the work order.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws on the day and year first above written.

Signed, Sealed and Delivered by the

said ……………………………………..(For UPDESCO)

in the presence of ………………………..

Signed, Sealed and Delivered by the

said ……………………………………..(For Service Provide )

in the presence of ………………………..
SECTION-III ....Continued

(6) Capability Statement (CS)

Particulars of Applicant Company/Firm:

1. Name of the Bidder Company / Firm :
   Address of the Bidder Firm :
   Telephone No.: 
   Fax: 
   Website:

2. Name and Designation of Contact Person :
   Email of Contact Person :
   Telephone/ Mobile No. of Contact Person:
   Date of incorporation of Company / Organization:

3. PAN No. of Company / Organization

4. Service TAX Registration No. & Date

5a. Details of Tender Document Fee (Non-refundable)

<table>
<thead>
<tr>
<th>Demand Draft/Banker’s Cheque/Cash deposit receipt in UPDESCO</th>
<th>No:</th>
<th>Date:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Drawn on</td>
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<tr>
<td>Bank Name:</td>
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<tr>
<td>Branch Name:</td>
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</tbody>
</table>

5b. Details of Security Amount Submitted in UPDESCO


6. Certifications | Yes/No | Valid up to

<table>
<thead>
<tr>
<th>ISO-9000 Series (Please specify)</th>
</tr>
</thead>
<tbody>
<tr>
<td>SEI- CMM Level (indicate the level)</td>
</tr>
<tr>
<td>Any other (Please specify) (indicate the level wherever it is applicable)</td>
</tr>
</tbody>
</table>
7. Similar Jobs undertaken during last 3 years in support of projects mentioned in Section-III(3)-Scope of Work and their Acceptance.

<table>
<thead>
<tr>
<th>Year</th>
<th>Job description</th>
<th>Department</th>
<th>Total value of the job</th>
<th>Total no. of manpower deployed</th>
</tr>
</thead>
<tbody>
<tr>
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</tbody>
</table>

8. Details of minimum 2 Government client(s) to whom similar services were offered in the past and to whom reference may be made regarding the bidder's performance for timely completion of job and service support:

<table>
<thead>
<tr>
<th>Complete address of the client(s)</th>
<th>Name &amp; designation of contact person(s)</th>
<th>Mobile/Phone/Fax no./E-mail address(s)</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

Signature, name and designation of authorized signatory
SECTION-IV
(1) e-BID FORM

Tender Reference No. : UPDESCO/SW/2017/MW70 Date : ………..

To :

The Managing Director,
U.P.Development Systems Corporation Ltd.,
II Floor, UPTRON BUILDING, Gomti Nagar,
Lucknow (U.P.) - 226 010

Sir,

Having examined the Financial e-Bid documents, the receipt of which is hereby duly acknowledged, we, the undersigned, offer to ……………………………………………………………….…………… (Description of Services) conformity with the said e-Bid documents for the sum as may be ascertained in accordance with the Schedule of rates attached herewith and made part of this bid, and hereby undertake that we accept all the conditions of the contract (Section-II) and will complete the work as per the Detailed Scope of Work (Section-III(3)) of the e-Bid document. We further undertake that we fulfill the qualification requirement (Section-III(4)) and for this purpose we enclose the details. In addition to this, the proof of security already submitted for empanelment as required bid security is furnished with this e-Bid form.

We further undertake, if our e-Bid is accepted, to provide the services in accordance with the schedule specified in the Detailed Scope of Work (Section-III(3)).

We agree to abide by this e-Bid for the e-Bid validity period specified in the ITB and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal contract is prepared and executed, this bid, together with your written acceptance thereof and your notification of award shall constitute a binding Contract between us.

We undertake that, in competing for (and, if the award is made to us, in executing) the above contract, we will strictly observe the laws against fraud and corruption in force in India namely “Prevention of Corruption Act 1998”.

We understand that you are not bound to accept the lowest or any e-Bid you may receive.

Dated this ……….. day of …………… 20…..

____________________________________
(Signature) (in the capacity of)

Duly authorized to sign e-Bid for and on behalf of
(2) Price Schedule / BoQ

Tender Reference No. : UPDESCO/SW/2017/MW70

Name of Bidder Firm: 

General Note : 

(i) For software projects the bidder has to quote Amount for respective work items of a project considering that deduction @10% of Updesco share for software works shall be made out of the quoted Amount while making payment to the selected Consultant Company/ Service Provider/ System Integrator after completion of the work. For manpower supply works, the share of Consultant Company/Service Provider/System Integrator/ Manpower Supplier will be after deduction of of 5% of Gross Salary/ Wages (including contributions of Employer & Employee towards EPF & ESI) UPDESCO share.

(ii) For Manpower Projects while quoting the price for manpower, the bidder shall strictly follow the recommendation of Minimum Wage Act-1948 for skilled & unskilled labour, published time to time by the Office of Labour Commissioner, Uttar Pradesh, Kanpur. The minimum wages include contribution @ 12.00% towards EPF and @ 1.75% towards ESI which are to be deducted from the wages given to serving manpower and deposited to the concerned department/organization.

(iii) In addition to point no- (ii) above, the selected bidder would have to ensure that a contribution @ 13.16% towards EPF and @ 4.75% towards ESI be made by the Consultant Company / Service Provider/ System Integrator/ manpower Supplier on behalf the serving manpower. These contributions are also parts of the total wages given to serving manpower. The bidder must quote considering the same.

(iv) The total cost of a project will be the Grand Total of Amount including Total Taxes for that Project computed after summation of Amount including Total Taxes values for all work items. The Amount values for work items which have more than one quantity shall be computed based on their unit quoted Amounts multiplied by their expected/actual quantities and these total values of Amounts plus taxes i.e. values for Amount including Total Taxes for these work items will be considered while computing the Grand Total of Amount including Total Taxes. In case cost are provided for two categories of works (A) & (B) in some projects, then Overall cost (C) i.e Grand Total of Amount of (A) without tax + Grand Total of Amount of (B) without tax will be considered while computing the Overall Total Cost without Taxes.

(iii) If the computation for CGST and SGST for any of the work item of a project is not correct then the corrected values of Taxes for that work item shall be considered while computing the total cost of the project under consideration.

(iv) If required separate sheets can be enclosed.
Project-A: Development Authority Management System (DAMS) for Bareilly Development Authority, Bareilly.

(i) Module-wise cost:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Amount (Rs.)</th>
<th>Taxes (Wherever Applicable)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>CGST T @ 9%  SGST @ 9%  Total Taxes (Rs.)</td>
<td></td>
</tr>
<tr>
<td>1</td>
<td></td>
<td>2</td>
<td>3</td>
<td>4  5  6</td>
</tr>
<tr>
<td>(A)</td>
<td>Software Modules - Property Management System (PMDS &amp; OPIS). SRS, Application Customization &amp; Deployment Charges</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>A.1</td>
<td>Software Requirement Specification (SRS)</td>
<td></td>
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<tr>
<td>A.2</td>
<td>Customization and Deployment of:</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>a. Property Management and Disposal System (PMDS)</td>
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<td></td>
<td>b. Online Property Information System (OPIS)</td>
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<tr>
<td>A.3</td>
<td>Training for software operation to staff of development authority</td>
<td></td>
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<tr>
<td>A.4</td>
<td>Security audit of applications.</td>
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<tr>
<td>(B)</td>
<td>Cloud Infrastructure and Software Enterprise Support Services (Annual Recurring Charges)</td>
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<tr>
<td>B.1</td>
<td>Provisioning of Property Citizen Services in SAAS Model</td>
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<td>• Provision of Cloud Infrastructure consisting of a Fully Redundant Web Server and a SQL Database with 24x7 Availability.</td>
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<td>• Ensure 24/7/365 Support Availability; Technical support is available 24x7x365 days by email or by calling the premium support number provided</td>
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<td>Grand Total of all modules in Figures</td>
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<td>Grand Total of Amount (Col-3) in Words :</td>
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</table>
Optional :- Software packages on annual subscription mode.

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<th>Total including Total Taxes (Col-3+Col-6) (Rs.)</th>
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<tbody>
<tr>
<td>(A)</td>
<td>Software Modules on Annual Subscription Mode - Deployment, Training and Support Services (As described in Annexure - A)</td>
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<td></td>
<td>Software Applications as Package has includes the following modules</td>
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<td>- Property Management Solutions,</td>
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<td></td>
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<td></td>
<td>Grand Total of Amount including Total Taxes (Col-9) in Words :</td>
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</tbody>
</table>

Validity of above rates is for 03 yrs.

Note

Selection of the bidder for above project shall be done on the basis of lowest quoted (L1) Grand Total of Amount (Col-3) of (i) Module-wise cost. The Grand Total of Amount (Col-3) for this project shall be calculated by summation of "Total" Amount quoted for respective work items. If "Total" Amount of a work item is wrongly quoted then the correctly computed value shall be considered while calculating the Grand Total of Amount (Col-3).

#### (i) Essential Cost

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Amount (Rs.)</th>
<th>Taxes (Wherever Applicable)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Design and Development of Scope of Work as enumerated (Govt. of India DIPP Department BRAP-1017).</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>Upgradation Refurbishment of page contents</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>3</td>
<td>Security Audit</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total of all modules in Figures

Grand Total of Amount (Col-3) in Words:

Grand Total of Amount including Total Taxes (Col-9) in Words:

#### (ii) Charges for IInd year onwards:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Amount (Rs.)</th>
<th>Taxes (Wherever Applicable)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>AMC of Software.</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
<tr>
<td>2</td>
<td>Security Audit</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Grand Total of all modules in Figures

Grand Total of Amount (Col-3) in Words:

Grand Total of Amount including Total Taxes (Col-9) in Words:

**Note**

Selection of the bidder for above project shall be done on the basis of lowest quoted (L1) Grand Total of Amount (Col-3) as per Essential Cost. The Grand Total of Amount (Col-3) for this project shall be calculated by summation of "Total" Amount quoted for respective work items. If "Total" Amount of a work item is wrongly quoted then the correctly computed value shall be considered while calculating the Grand Total of Amount (Col-3).

A. System Study, Application Customization & Deployment Charges:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Rate (Rs.)</th>
<th>Taxes (Wherever Applicable)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>CGST @ 9%</td>
<td>SGST @ 9%</td>
</tr>
<tr>
<td>1</td>
<td>System Analysis, Design, Development and Implementation of Web Portal for RERA, U.P. as per the Scope of Work. The scope also includes the following: • Payment Gateway Integration • SMS gateway integration and Email Integration • Search Engine Optimization of RERA, U.P. Portal User Training</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>

Grand Total of all modules in Figures

Grand Total of Amount (Col-3) in Words :

Grand Total of Amount including Total Taxes (Col-9) in Words :

B. AMC Charges after 1 Year Support Period:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Rate (Rs.)</th>
<th>Taxes (Wherever Applicable)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>CGST @ 9%</td>
<td>SGST @ 9%</td>
</tr>
<tr>
<td>1</td>
<td>Annual Maintenance Charges for the Web-Portal. The scope under AMC includes: • Minor changes in the software. • Operational support for 1 (one) year. • Re-training and Re-installation. • Management of the system.</td>
<td>2</td>
<td>3</td>
<td>4</td>
</tr>
</tbody>
</table>

Grand Total of all modules in Figures

Grand Total of Amount (Col-3) in Words :

Grand Total of Amount including Total Taxes (Col-9) in Words :
### C. Annual Hosting and Running Charges on Cloud with SMS Gateway:-

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Rate (Rs.)</th>
<th>Taxes (Wherever Applicable)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>CGST T @ 9%</td>
<td>SGST @ 9%</td>
</tr>
<tr>
<td>1</td>
<td>Hosting of Web-Portal on Cloud. The scope includes the following:</td>
<td></td>
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<tr>
<td></td>
<td>• Provision of Cloud Infrastructure consisting of a Fully Redundant Web Server and a SQL Database with 24x7 Availability.</td>
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<td></td>
<td>• Regular Scheduled Backup of the Data and Application on Cloud as well as on Local Servers.</td>
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<td></td>
<td>• Provide Dedicated Support Person.</td>
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<td></td>
<td>• Synchronization of Data between Local and Cloud Servers.</td>
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<td></td>
<td>• SMS Gateway Service with 5 Lakh SMS</td>
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<tr>
<td></td>
<td>• Domain Name Registration</td>
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</tbody>
</table>

**Grand Total of all modules in Figures**

**Grand Total of Amount (Col-3) in Words :**

**Grand Total of Amount including Total Taxes (Col-9) in Words :**

**Overall Cost:**

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Item</th>
<th>Cost without Tax</th>
<th>Cost with Tax</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>System Study, Application Customization &amp; Deployment Charges</td>
<td>2</td>
<td>3</td>
</tr>
<tr>
<td>2</td>
<td>AMC Charges after 1 Year Support Period</td>
<td></td>
<td></td>
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<tr>
<td>3</td>
<td>Annual Hosting and Running Charges on Cloud with SMS Gateway</td>
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<tr>
<td></td>
<td><strong>Overall cost</strong></td>
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</tbody>
</table>

**Note**

Selection of the bidder for above project shall be done on the basis of Overall cost (L1) as given in Col.-3. If "Total" Amount of a work item is wrongly quoted then the correctly computed value shall be considered while calculating the Grand Total of Amount (Col-3).
**Project D: On-Line Property Information System (OPIS) for Unnao Shuklaganj Development Authority, Unnao.**

(i) **Module-wise cost:**

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Amount (Rs.)</th>
<th>CGST @ 9%</th>
<th>SGST @ 9%</th>
<th>Total Taxes (Rs.)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
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<tbody>
<tr>
<td>1</td>
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</tbody>
</table>

(A) **Software Modules - Property Management System (PMDS & OPCS). SRS, Application Customization & Deployment Charges**

| A.1 | Upgradation of Property Management Information System and Development of On-Line Property Management Citizen Services software module |
| A.2 | SMS Gateway Services for up to 1 lakhs SMS |
| A.3 | Training for software operation to staff of development authority |

(B) **Cloud Infrastructure and Software Enterprise Support Services (Annual Recurring Charges)**

| B.1 | Provisioning of Property Citizen Services in SAAS Model  
|     | • Provision of Cloud Infrastructure consisting of a Fully Redundant Web Server and a SQL Database with 24x7 Availability.  
|     | • Regular Scheduled Backup of the Data and Application on Cloud as well as on Local Servers.  
|     | • Maintenance of the Cloud Infrastructure.  
|     | • Provide Dedicated Support Person.  
|     | • Synchronization of Data between Local and Cloud Servers.  
|     | • SMS Gateway Service Integration for sending SMS’s to Customers/Administrators.  
|     | • Regular Scheduled Backup of the Data and Application  
|     | • Software Subscription - Access critical hot fixes, service packs, and major upgrades.  
|     | • Protect your business with unlimited, comprehensive support from experienced engineers.  
|     | • Ensure 24/7/365 Support Availability; Technical support is available 24x7x365 days by email or by calling the premium support number provided to the customer.  
|     | • Outbound telephone support and LiveMeeting support shall be arranged by Support Engineer when live troubleshooting of the customer’s systems is required. |

(C) **Upgradation of Below Application software**

| PIS and Pay Roll Management System |

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<thead>
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<tr>
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<td>• SMS Gateway integration and SMS services for 1 lac massages</td>
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Grand Total of all modules in Figures

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Grand Total of Amount including Total Taxes (Col-9) in Words :

Validity of above rates is for 03 yrs.

**Note**

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Project E: Deployment of Manpower in ICT-RTM covered districts under ICDS System Strengthening & Nutrition Improvement Project

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Type of Manpower</th>
<th>Minimum Basic Wage/ Salary per Month per manpowe r (Rs.)</th>
<th>Variable Dearness Allowanc e (Rs.)</th>
<th>Gross Wages/ Salary to be given to Manpowe r (Col. 3+4) (Rs.)</th>
<th>Employer’s contribution (Rs.)</th>
<th>Employee’s contribution (Rs.)</th>
<th>Total Wages/ Salary of Manpowe r (Col. 5+6+7) (Rs.)</th>
<th>UPDESCO share (5% of Col.-10) (Rs.)</th>
<th>Bidder share on Col.-10 (Rs.)</th>
<th>Bid Price per Manpower (Col. 10+12+13) (Rs.)</th>
<th>CGST @ 9% of Col. 14</th>
<th>SGST @ 9% Col. 14</th>
<th>Bid Price per Manpower including taxes (Col. 14+15+16) (Rs.)</th>
<th>No. of Manpower</th>
<th>Total Bid Price for all Manpower including taxes (Col. 17 x 18) (Rs.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Resource Person: Secretarial Assistant</td>
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<td>2</td>
<td>Resource Person: Data Entry Operator</td>
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<td>3</td>
<td>Resource Person: District Coordinator</td>
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Note

Selection of the bidder for above project shall be done on the basis of lowest quoted (L1) Grand Total of Amount (Col-3). The Grand Total of Amount (Col-3) for this project shall be calculated by summation of "Total" Amount quoted for respective work items. If "Total" Amount of a work item is wrongly quoted then the correctly computed value shall be considered while calculating the Grand Total of Amount (Col-3).
Project F: Digitization of Documents for ACADEMY OF ADMINISTRATION AND MANAGEMENT, UTTAR PRADESH

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Description of Work as per scope given above for this project/schedule</th>
<th>Rate (Rs.)</th>
<th>Taxes (Wherever Applicable)</th>
<th>Amount including Total Taxes (Col-3+Col-6) (Rs.)</th>
</tr>
</thead>
<tbody>
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<td>CGST T @ 9%</td>
<td>SGST @ 9%</td>
</tr>
<tr>
<td>1</td>
<td>File sheets, Debit/Credit Voucher, Salary bill register, Register, Bank Book, Cash Book, Balance Sheet, Ledger Book and Journal Book</td>
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<td>4</td>
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</tbody>
</table>

Grand Total of all modules in Figures

Grand Total of Amount (Col-3) in Words:

Grand Total of Amount including Total Taxes (Col-9) in Words:

**Note**

Selection of the bidder for above project shall be done on the basis of lowest quoted (L1) Grand Total of Amount (Col-3). The Grand Total of Amount (Col-3) for this project shall be calculated by summation of "Total" Amount quoted for respective work items. If "Total" Amount of a work item is wrongly quoted then the correctly computed value shall be considered while calculating the Grand Total of Amount (Col-3).